

2019  
CHIEF SEATTLE DAYS  
AUGUST 16<sup>TH</sup>, 17<sup>TH</sup> & 18<sup>TH</sup>



VENDOR APPLICATION

Chief Seattle Days is a celebration that is sponsored and operated by the Suquamish Tribe. Please help make this event safe and enjoyable by NOT bringing drugs and alcohol on the celebration grounds.

Booth/Company Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address (Required): \_\_\_\_\_

Suquamish Tribal ID # (if applicable): \_\_\_\_\_ (attach photo copy of tribal ID) Today's Date: \_\_\_\_\_

**Booth space allocated as applications are received. Booth space is not guaranteed..**

**Suquamish Tribal Member Applications Due by July 12, 2019 (7/12/19)**

**Applications Open to the Public July 13 – Aug 9, 2019** *(public applications only accepted after 7/13)*

<b>Official use only</b>	<b>Tribal Member Application?</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	<b>Food Booth?</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	<input type="checkbox"/> Proof of Enrollment	<input type="checkbox"/> All Attachments Included	
	<input type="checkbox"/> Copies Food Handlers Cards	<input type="checkbox"/> Down Payment Included	
	<input type="checkbox"/> Approved	<input type="checkbox"/> Declined	
BOOTH SPACE NUMBER(S): _____			
Chief Seattle Days Vendor Coordinator Signature: _____ Date: _____			

## BOOTH TYPES

BOOTH TYPE	SUQUAMISH TRIBAL MEMBER	PUBLIC	NON PROFIT	BOOTH FEE	DOWN PAYMENT *	TOTAL
Non-Food Booth 10x10 One Sales Side	<b>X</b>			<b>\$50</b>	<b>\$25</b>	<b>\$75</b>
Non-Food Booth 10x10 Two Sales Sides	<b>X</b>			<b>\$75</b>	<b>\$25</b>	<b>\$100</b>
Food Booth 10x20	<b>X</b>			<b>\$100</b>	<b>\$25</b>	<b>\$125</b>
Non-Food Booth 10x10 One Sales Side		<b>X</b>		<b>\$150</b>	<b>\$50</b>	<b>\$200</b>
Non-Food Booth 10x10 Two Sales Sides		<b>X</b>		<b>\$250</b>	<b>\$50</b>	<b>\$300</b>
Food Booth 10x20		<b>X</b>		<b>\$300</b>	<b>\$50</b>	<b>\$350</b>
Non-Food Booth 10x10 One Sales Side			<b>X</b>	<b>\$0</b>	<b>\$25</b>	<b>\$25</b>

*\* Down payment is refunded at the end of the event as long as your booth stays open for the 3 days in the below mentioned time frame and your booth area is left clean. Visit the information / check-in booth for your refund. Down payment is NOT included in your booth fee, entire booth fee must be paid at check-in.*

## NON-PROFIT VENDOR APPLICATION

### Non-Food Booth

\_\_\_\_\_ 10' x 10' with one sales side @ \$0.00 (**\$25 Down payment due with application**) (**Must be a vendor for all 3 days**)

Please describe in detail the products or services provided in your booth:

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#### Electricity

Does your booth require electricity?     Yes     No

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

# SUQUAMISH TRIBAL MEMBERS VENDOR APPLICATION

## Non-Food Booth *(Tribal member applications require one (1) tribal member in the booth at all times)*

\_\_\_\_\_ 10' x 10' with one sales side @ \$50.00 (per space) **(\$25 Down payment due with application) (Must be a vendor for all 3 days)** Number of booth spaces you'd like \_\_\_\_\_ (multiple spaces is not guaranteed)

\_\_\_\_\_ 10' x 10' corner or multi-sided space, with more than one sales side @ \$75.00 **(\$25 Down payment due with application) (Must be a vendor for all 3 days)**

Please describe in detail the products or services provided in your booth:

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### Electricity

Does your booth require electricity?  Yes  No

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

## Food Booth *(Tribal member applications require one (1) tribal member in the booth at all times)*

\_\_\_\_\_ 10' x 20' outside only @ \$100.00 **(\$25 Down payment due with application) (Must be a vendor for all 3 days)**

Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State or HIS Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

### Electricity

Does your booth require electricity?  Yes  No

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

# PUBLIC VENDOR APPLICATION

## Non-Food Booth

\_\_\_\_\_ 10' x 10' w/ one sales side @ \$150.00 (per space) **(\$50 Down payment due w/ application) (Must be a vendor for all 3 days)** Number of booth spaces you'd like \_\_\_\_\_ (multiple spaces is not guaranteed)

\_\_\_\_\_ 10' x 10' corner or multi-sided space, with more than one sales side @ \$250.00 (only 4 available) **(\$50 Down payment due with application) (Must be a vendor for all 3 days)**

Please describe in detail the products or services provided in your booth:

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### Electricity

Does your booth require electricity?  Yes  No

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

## Food Booth

\_\_\_\_\_ 10' x 20' outside only @ \$300.00 **(\$50 Down payment due with application) (Must be a vendor for all 3 days)**

Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

### Electricity

Does your booth require electricity?  Yes  No

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

# RULES AND REGULATIONS

## 1. APPLICATIONS & DOWN PAYMENTS

- a. SUQUAMISH TRIBAL MEMBERS – A completed application & deposit will be accepted until July 12, 2019, after this date, applications will open to the public
- b. ALL APPLICANTS – A completed application & deposit will be accepted until August 9, 2019.
- c. If booth space remains, once applications close, those spaces will be on a first come first serve basis on Friday 8/16 from 12pm to 3pm
- d. Applications and deposits can be submitted by
  - i. Mailing it to the Suquamish Tribe at the following address
    1. Attn: Chief Seattle Days Coordinator - P.O. Box 498 | Suquamish, WA 98392
  - ii. Submitting in person at the Suquamish Tribal Building Receptionist
    1. 18490 Suquamish Way | Suquamish, WA 98392
- e. **DOWN PAYMENTS**
  - i. Can only be made by cash or check
  - ii. Make checks payable to “CSD – Suquamish Tribe”
  - iii. Your down payment does **NOT** go toward your booth fee, your entire booth fee will be due prior to setup of your booth space
  - iv. Your down payment will be returned to you on the last day of the festival (8/18 after 5pm) as long as the following criteria is met
    1. Vendor did not tear down early, stayed open until the 5PM mark on 8/18
    2. Vendor completely cleaned up booth space, left it free of garbage, debris, oil, etc.

## 2. VENDOR REQUIREMENTS

- a. Booth space is available for all three (3) festival days only, one day passes are not permitted.
- b. All vendors must have booth open during festival hours
  - i. Friday, August 16, 2019 3pm to 7pm
  - ii. Saturday, August 17, 2019 10am to 7pm
  - iii. Sunday, August 18, 2019 10am to 4pm
    1. Booths are welcome to open prior to start time or stay open longer
- c. All Booths **cannot** start tearing down until Sunday 8/18 at 4pm
  - i. If you tear down prior to the allotted time, you will **forfeit your down payment**

## 3. CHECK-IN / SETUP

- a. Prior to the event, each vendor will be sent an email with the following information
  - i. Booth space number
  - ii. Each vendor will be assigned a designated check-in & setup time
    1. If an applicant does not check-in by 12pm on Friday 8/16, that booth space will be given to next person on the wait list.
    2. If you made a down payment, it can be returned upon request.
- b. No vehicles will be allowed in the vendor area, except to load and unload.
- c. Entire booth fee is required at check-in prior to setup
  - i. Payment can be made with cash only
- d. When loading and unloading, park as close to your stand as possible, to allow other vendors to move around your vehicle.

## 4. BOOTH DETAILS

- a. You must provide your own canopies, tables, chairs, extension cords, etc.
- b. You must set up within the marked areas (Non-Food - 10x10) (Food - 10x20).
- c. Generators will be allowed on a case-by case basis (depending usually on noise/annoyance level).
- d. You are required to clean up after yourselves.
- e. Electricity will be provided as long as you state it on the application page

## 5. RESTRICTIONS

- a. Booths selling toys resembling weapons, that fly, shoot string or any sticky type, will not be accepted
- b. Food Trucks & Food Carts will not be permitted (canopy booths only)
- c. Items cannot be placed outside your booth space (i.e. signs, chairs, display stands, etc.) this space must be kept clear for emergency vehicles. The only items permitted outside the stand are trash cans.

## 6. DISQUALIFICATION

- a. The Vendor Coordinator & Chief Seattle Days Coordinator reserve the right to deny or revoke applicants if applicant is deemed detrimental, harmful, or inappropriate to the celebration.
- b. NO drugs or alcohol are allowed on the Celebration Grounds, violators will be asked to leave.

# FOOD CONCESSION REGULATIONS

- Suquamish Tribal Members
  - Your booth must have one (1) tribal member inside the booth at all times.
- Selling Soda / Pop
  - Food booths are permitted to sell Soda / Pop for 2019
- Food Booth Electricity will be provided as long as it is stated on the application.
- Every person working inside the food booth is required to have a food handlers permit.
  - Copies of food handlers cards for each worker is required with the application and at the booth
  - A Indian Health Services (IHS) or Washing State food handlers card will be accepted
  - Online courses for a food handlers permit can be found: [www.ihs.gov/foodhandler/](http://www.ihs.gov/foodhandler/) OR [www.foodworkercard.wa.gov](http://www.foodworkercard.wa.gov)
  - Washington State health departments offer in person training & testing. <https://www.doh.wa.gov/CommunityandEnvironment/Food/LocalFoodSafetyContacts>
- Food concessions are subject to Indian Health Service inspection.
  - Inspections will take place each day of the festival
- A fire extinguisher and a first aid kit is required in all food booths.
- Keep your area clean and garbage free.
- Keep non-registered personnel out of your food prep area.
- No drugs or alcohol are allowed on the Celebration Grounds. Violators will be asked to leave.
- **INSPECTION LIST**
  - On the last page of this application, please find the Indian Health Services inspection list so you can prepare for what will be tested.

For additional questions or information, please contact:

Danielle Morsette  
Vendor Coordinator  
360-908-7960  
[ChiefSeattleDays@Gmail.com](mailto:ChiefSeattleDays@Gmail.com)

By signing below, you claim you have read, and have fully informed yourself of the contents of this Agreement/Contract. You agree to abide by the regulations stated in this document or face the possibility of disqualification.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# TEMPORARY FOOD STAND

Suquamish Chief Seattle Days Inspection List

Indian Health Services  
Office of Environmental Health  
Bremerton, WA (360) 792-1235

Food Stand \_\_\_\_\_

Inspection Date:

Inspected By:

Main Foods \_\_\_\_\_

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- \_\_\_\_\_ 1. Handwashing Station. With soap, towels, and a wastewater bucket.
  - \_\_\_\_\_ 2. Healthy Workers. Show no symptoms of vomiting, diarrhea, stomach cramps or fever.
  - \_\_\_\_\_ 3. Hair Restraints. Hair needs to be restrained with a ball cap or other means.
  - \_\_\_\_\_ 4. Gloves. A good quantity of disposable gloves are required and should be available for all food handlers.
  - \_\_\_\_\_ 5. Food Training Card. All food stand operators will need a current food handler's card.
  - \_\_\_\_\_ 6. Ice Coolers.
    - One ice cooler for RAW foods
    - One ice cooler for Ready-To-Eat foods
    - Ensure melted ice water is drained in all coolers
  - \_\_\_\_\_ 7. Temperatures and Thermometers
    - Temperatures are correct (holding, cooking).
    - Thermometers are calibrated, working, available and used.
  - \_\_\_\_\_ 8. Washing Dishes & Surfaces
    - On site bucket system for washing dishes OR take them home to wash and replace every 4 hours
    - If washing station is on-site, must have one bucket for rinsing, one buck for washing and one bucket for sanitizing
    - Wiping Cloths and buckets. Buckets for washing surfaces should only be for washing surfaces. Cloth must be pre-moistened with sanitizer or sanitizer is in bucket.
  - \_\_\_\_\_ 9. A Fire Extinguisher
    - Ensure the extinguisher is a Class B rating as they are effective against flammable liquid fires (such as oils, gasoline, etc.)
  - \_\_\_\_\_ 10. No Animals. Animals are not permitted in the food prep areas.

## Food Booth Inspection Schedule

Friday: 3pm - 4pm | Saturday: 10am – 11am | Sunday: 11am