

2023 CHIEF SEATTLE DAYS

AUGUST 18TH, 19TH & 20TH



VENDOR APPLICATION

Chief Seattle Days is a celebration that is sponsored and operated by the Suquamish Tribe. Please help make this event safe and enjoyable by NOT bringing drugs and alcohol on the celebration grounds.

Booth/Company Name: _____

First & Last Name: _____

Mailing Address: _____

City, State & Zip: _____

Phone: _____ Cell: _____

Email Address (Required): _____

Suquamish Tribal ID # (if applicable): _____ (attach photo copy of tribal ID) Today's Date: _____

Booth space is distributed as applications are submitted. Booth space is not guaranteed.

Suquamish Tribal Member Applications Due by July 13, 2023

Applications Open to Public July 14 - Aug 11th, 2023

Official Office Use Only

Tribal Member Application?

YES

NO

Proof of Enrollment

Food Booth?

YES

NO

Copies Food Handlers Cards

APPLICATION RECEIVED (Deposit Due with Application)

DATE: _____ TIME: _____

BOOTH FEE PAID (please check box if paid at same time as Deposit)

Attach receipt copies and required documents

Approved

Declined

BOOTH SPACE NUMBER(S): _____

Chief Seattle Days Vendor Coordinator Signature: _____

Date: _____

BOOTH TYPE	SUQUAMISH TRIBAL MEMBER	PUBLIC	NON PROFIT	BOOTH FEE	DEPOSIT*	TOTAL
Non-Food Booth 10x10 One Sales Side	X			\$50	\$50	\$100
Non-Food Booth 10x10 Two Sales Sides	X			\$75	\$50	\$125
Food Booth 10x20	X			\$100	\$50	\$150
Non-Food Booth 10x10 One Sales Side		X		\$150	\$50	\$200
Non-Food Booth 10x10 Two Sales Sides		X		\$250	\$50	\$300
Food Booth 10x20		X		\$300	\$50	\$350
Non-Food Booth 10x10 One Sales Side			X	\$0	\$50	\$50

* Deposit is refunded at the end of the event as long as your booth stays open for the 3 days in the below mentioned time frames and your booth area is left clean. Visit the information / check-in booth for your Deposit refund. Deposit is NOT included in your booth fee; entire booth fee must be paid by check-in and prior to setup.

NON-PROFIT VENDOR APPLICATION

Non-Food Booth

_____ 10' x 10' with one sales side @ \$0.00 (**\$50 Deposit due with application**) (**Must be a vendor for all 3 days**)

Please describe in detail the products or services provided in your booth:

Does your booth require electricity? Yes Preferred Check-in Day Thursday 8/17 Friday 8/18

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

SUQUAMISH TRIBAL MEMBERS VENDOR APPLICATION

Non-Food Booth *(Tribal member applications require one (1) tribal member in the booth at all times)*

_____ 10' x 10' with one sales side @ \$50.00 (per space) **(\$50 Deposit due with application) (Must be a vendor for all 3 days)** Number of booth spaces you'd like _____ (multiple spaces is not guaranteed)

_____ 10' x 10' corner or multi-sided space, with more than one sales side @ \$75.00 **(\$50 Deposit due with application) (Must be a vendor for all 3 days)**

Please describe in detail the products or services provided in your booth:

Does your booth require electricity? Yes Preferred Check-in Day Thursday 8/17 Friday 8/18
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

Food Booth *(Tribal member applications require one (1) tribal member in the booth at all times)*

_____ 10' x 20' outside only @ \$100.00 **(\$50 Deposit due with application) (Must be a vendor for all 3 days)**

Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State or HIS Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

Does your booth require electricity? Yes Preferred Check-in Day Thursday 8/17 Friday 8/18
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

PUBLIC VENDOR APPLICATION

Non-Food Booth

_____ 10' x 10' w/ one sales side @ \$150.00 (per space) **(\$50 Deposit due w/ application) (Must be a vendor for all 3 days)** Number of booth spaces you'd like _____ (multiple spaces are not guaranteed)

_____ 10' x 10' corner or multi-sided space, with more than one sales side @ \$250.00, limited availability **(\$50 Deposit due with application) (Must be a vendor for all 3 days)**

Please describe in detail the products or services provided in your booth:

Does your booth require electricity? Yes Preferred Check-in Day Thursday 8/17 Friday 8/18
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

Food Booth

_____ 10' x 20' outside only @ \$300.00 **(\$50 Deposit due with application) (Must be a vendor for all 3 days)**

Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

Does your booth require electricity? Yes Preferred Check-in Day Thursday 8/17 Friday 8/18
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

RULES AND REGULATIONS

1. APPLICATIONS & DEPOSIT PAYMENTS

- a. SUQUAMISH TRIBAL MEMBERS – A completed application & deposit will be accepted until 7/13/23
- b. ALL APPLICANTS – A completed application & deposit will be accepted until 8/11/23
- c. Any Available booth spaces remaining after check-in will be first come, first served basis beginning at 8am on 8/18/23.
- d. Applications and Booth/Deposit fees can be submitted by:
 - i. Mailing it to the Suquamish Tribe at the following address
Attn Chief Seattle Days Coordinator - P.O. Box 498 | Suquamish, WA 98392
 - ii. Submitting in person at the Suquamish Tribal Building Receptionist
18490 Suquamish Way | Suquamish, WA 98392
- e. **BOOTH FEE AND DEPOSIT PAYMENT**
 - i. Deposit and Booth fees can be made by cash or check until 8/11/23. Deposit is Due by 8/11/23. Make checks payable to “CSD – Suquamish Tribe”
 - ii. Your Deposit does NOT go toward your booth fee. Deposit is due with application submission. Booth fee can be paid by cash or check until 8/11/23 or will be due at check-in, prior to setup of your booth space.
 - iii. If you are paying your booth fee at check-in, only cash is accepted on check-in day.
 - iv. Your Deposit will be returned to you on the last day of the festival (8/20/23 after 4pm) as long as the following criteria is met:
 1. Vendor was open during designated times (open on-time, no early tear down, or closing)
 2. Vendor completely cleaned up booth space, left it free of garbage, debris, oil, etc.
 3. Vendor must set up within the marked areas with no items outside designated space.

2. VENDOR REQUIREMENTS

- a. Booth space is available for all three (3) festival days only, one day passes are not permitted.
- b. All vendors must have booth open during festival hours:
 - i. Friday, August 18, 2023 10am to 8pm
 - ii. Saturday, August 19, 2023 10am to 8pm
 - iii. Sunday, August 20, 2023 10am to 4pm
 1. Booths are welcome to open prior to start time or stay open longer
- c. All Booths **cannot** start tearing down until Sunday 8/20/23 at 4pm
 - i. If you fail to check-in, open late or tear down early, you will **forfeit your Deposit Refund**

3. CHECK-IN / SETUP

- a. Prior to the event, each vendor will be sent an email with the following information
 - i. Booth space number
 - ii. Each vendor will be assigned a designated check-in & setup time
 1. If an applicant does not check-in/setup at their designated time, then at 8am on 8/18/23, that booth space will be given to next person on the wait list.
 2. Priority for check-in/setup time on Friday 8/18/23, 6am to 8am will be given to applications earliest received and with both Deposit and Booth Fee paid in full by 8/11/23. The other check-in/setup time will be Thursday 8/17/23, 4pm to 7pm.
- b. No vehicles will be allowed in the vendor area, except to load and unload.
- c. When loading and unloading, park as close to your stand as possible, to allow other vendors to move around your vehicle.

4. BOOTH DETAILS

- a. You must provide your own canopies, tables, chairs, extension cords, etc.
- b. You must set up within the marked areas (Non-Food - 10x10) (Food - 10x20).
- c. Generators will be allowed on a case-by case basis (depending usually on noise/annoyance level).
- d. You are required to clean up after yourselves.
- e. Electricity will be provided as long as you state it on the application page

5. RESTRICTIONS

- a. Booths selling toys resembling weapons, that fly, shoot string or any sticky type, will not be accepted
- b. Food Trucks & Food Carts will not be permitted (canopy booths only)
- c. Items cannot be placed outside your booth space (i.e. signs, chairs, display stands, etc.) this space must be kept clear for emergency vehicles. The only items permitted outside the stand are trash cans.

6. DISQUALIFICATION

- a. The Vendor Coordinator & Chief Seattle Days Coordinator reserve the right to deny or revoke applicants

- if applicant is deemed detrimental, harmful, or inappropriate to the celebration.
- b. NO drugs or alcohol are allowed on the Celebration Grounds, violators will be asked to leave.

FOOD CONCESSION REGULATIONS

- Suquamish Tribal Members
 - Your booth must have one (1) tribal member inside the booth at all times.
- Selling Soda / Pop is permitted
- Food Booth Electricity will be provided as long as it is stated on the application.
- Every person working inside the food booth is required to have a food handlers permit.
 - Copies of food handler cards for each worker is required with the application and at the booth
 - An Indian Health Services (IHS) or Washing State food handler card will be accepted
 - Online courses for a food handlers permit can be found: www.ihs.gov/foodhandler/ OR www.foodworkercard.wa.gov
 - Washington State health departments offer in person training & testing. <https://www.doh.wa.gov/CommunityandEnvironment/Food/LocalFoodSafetyContacts>
- Food concessions are subject to Indian Health Service inspection.
 - Inspections will take place each day of the festival
- A fire extinguisher and a first aid kit are required in all food booths.
- Keep your area clean and garbage free.
- Keep non-registered personnel out of your food prep area.
- No drugs or alcohol are allowed on the Celebration Grounds. Violators will be asked to leave.
- **INSPECTION LIST**
 - On the last page of this application, please find the Indian Health Services inspection list so you can prepare for what will be tested

For additional questions or information please contact Vendor Coordinator Diana Riggins at drsuquamish@dr.com or 360-900-3344

By signing below, you claim you have read, and have fully informed yourself of the contents of this Agreement/Contract. You agree to abide by the regulations stated in this document or face the possibility of disqualification.

Applicant Signature: _____

Date: _____

TEMPORARY FOOD STAND

Suquamish Chief Seattle Days Inspection List

Indian Health Services
Office of Environmental Health
Bremerton, WA (360) 792-1235

Food Stand _____

Inspection Date:

Inspected By:

Main Foods _____

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- _____ 1. Handwashing Station. With soap, towels, and a wastewater bucket.
 - _____ 2. Healthy Workers. Show no symptoms of vomiting, diarrhea, stomach cramps or fever.
 - _____ 3. Hair Restraints. Hair needs to be restrained with a ball cap or other means.
 - _____ 4. Gloves. A good quantity of disposable gloves are required and should be available for all food handlers.
 - _____ 5. Food Training Card. All food stand operators will need a current food handler's card.
 - _____ 6. Ice Coolers.
 - One ice cooler for RAW foods
 - One ice cooler for Ready-To-Eat foods
 - Ensure melted ice water is drained in all coolers
 - _____ 7. Temperatures and Thermometers
 - Temperatures are correct (holding, cooking).
 - Thermometers are calibrated, working, available and used.
 - _____ 8. Washing Dishes & Surfaces
 - On site bucket system for washing dishes OR take them home to wash and replace every 4 hours
 - If washing station is on-site, must have one bucket for rinsing, one buck for washing and one bucket for sanitizing
 - Wiping Cloths and buckets. Buckets for washing surfaces should only be for washing surfaces. Cloth must be pre-moistened with sanitizer or sanitizer is in bucket.
 - _____ 9. A Fire Extinguisher
 - Ensure the extinguisher is a Class B rating as they are effective against flammable liquid fires (such as oils, gasoline, etc.)
 - _____ 10. No Animals. Animals are not permitted in the food prep areas.