

THE SUQUAMISH TRIBE
REQUEST FOR PROPOSALS



The Suquamish Tribe
Port Madison Indian Reservation

Suquamish Tribal Education Department
Small School Modernization Grant

PROJECT NAME:	Small School Modernization Grant
PROJECT LOCATION:	Port Madison Indian Reservation in the Central Puget Sound Region of Washington State on the Kitsap Peninsula
SERVICES REQUESTED WITH THIS RFP:	New roof building three, siding building three, window replacement, generator, fire alarm system replacement, lighting
DATE:	5-13-24
CONTACT PERSON: ADDRESS: TELEPHONE: CELL AND TEXT: EMAIL ADDRESS:	Teresa Shuey 15838 Sandy Hook Rd Poulsbo WA 98370 360-394-7129 tshuey@suquamish.nsn.us
PROPOSAL DUE DATE AND TIME:	5-17/24
QUESTION DEADLINE DATE:	5-17-24
ACCEPTABLE PROPOSALS:	Email with proposals attached to email in a Portable Document Format (PDF) File or hard copy proposals hand delivered or mailed to the address of contact person above.



The Suquamish Tribe

Suquamish Tribal Education Department
15838 Sandy Hook Rd
Poulsbo WA 98370

Teresa Shuey
tshuey@suquamish.nsn.us

5/13/2024

LETTER OF INTRODUCTION

Good Day Contractors,

The Suquamish Tribe is pleased to release this Request for Proposals (RFP) Siding on building three, window replacement, generator installation, lighting replacement, update fire alarm system.

Submitting Vendors/Firms should use this RFP to guide preparation of their proposals. The RFP is outlined as follows:

SECTION I – INTRODUCTION

SECTION II – BACKGROUND

SECTION III – PROPOSAL REQUIREMENTS AND SELECTION CRITERIA

- SECTION III (a) – COVER LETTER (5 Maximum Points)
- SECTION III (b) – PROJECT TEAM (10 Maximum Points)
- SECTION III (d) – QUALIFICATIONS AND EXPERIENCE (15 Maximum Points)
- SECTION III (e) – REFERENCES (0 Points, but minus 5 points each for not providing 3 references)
- SECTION III (f) – PROJECT UNDERSTANDING AND APPROACH (15 Maximum Points)
- SECTION III (g) – SCOPE OF WORK (20 Maximum Points)
- SECTION III (h) – COST PROPOSAL (20 Maximum Points)
- SECTION III (i) – INDIAN OWNED BUSINESS (IOB) PREFERENCE (20 Maximum Points)

SECTION IV – CHANGES TO THIS RFP, QUESTIONS & ANSWERS, REQUESTS FOR CLARIFICATION

SECTION V – METHOD OF EVALUATION

SECTION VI – TERMS OF CONTRACT AND FORM OF AGREEMENT

SECTION VII – RESERVATIONS

SECTION VIII – Rating Factor

Section III contains the bulk of the RFP.

Each section contains instructions, and where applicable, Evaluation Criteria. The Evaluation Criteria are not all inclusive and absolute. The Tribe will appoint a team with experience reviewing proposals

from prior projects. The reviewers will carefully review each section and make their determinations and assign point values based upon project knowledge, and knowledge of the Transportation Planning industry, to match the needs of the Tribe and community. All proposal scoring is based on Proposer responses to Section III. Each subsection in Section III has a maximum point value. The total maximum points for proposals is 120 points.

The Tribe will email all required attachments separately due to file sizes.

Requests for more information about this RFP will be addressed to Teresa Shuey at the Suquamish Tribal Education Department.

Telephone: (360) 394-7129.

Email: tshuey@suquamish.nsn.us

The proposals are due on 5-17-24 at 5:30 PM, Suquamish time (PST).

Proposals can be emailed to tshuey@suquamish.nsn.us at: tshuey@suquamish.nsn.us.

Proposal hard copies (3) can be sent to:

The Suquamish Tribe
ATTENTION: Teresa Shuey
Suquamish Tribal Education Department
15838 Sandy Hook Rd
Poulsbo, WA 98370

All proposals, whether emailed or hard copy delivered must be identified in the email subject line or on an envelope as follows:

PROPOSAL for The Suquamish Tribe Small Schools Modernization Grant

Hard copy proposals may be hand delivered to 15838 Sandy Hook Rd NE Poulsbo WA 98370. Please call or email in advance to set up a time to deliver.

Thank you for your interest in the Suquamish Tribe Small Schools Modernization Grant.

Sincerely,

Teresa Shuey
Suquamish Tribal Education Department
The Suquamish Tribe

Squamish Small District Modernization Project Proposal(s)

Project Description

Form Completed by: **Jeff Williamson** Email and Phone: **jwilliamson@squamish.nh.us**

Host District Fiscal Officer: **Teresa Shuey** Email and Phone: **tshuey@squamish.nh.us ph: 6039394 7129**

Project ID: **1** Project Budget: **\$ 669,147** (Budgets must be the same as the Accept of Work 1 & 2)

Name of Project:	Chief Kitsap Academy - Phase 1: Small District Grant	Project Manager Name:	Ethel Vural
Expected Start Date:	4/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	6/30/2023	Project Manager Email:	evural@casusa.com

Brief Description of Project

The scope under this project defined as Chief Kitsap Academy (CKA)- Phase 2 consists of targeted systems upgrade to fit within the current Small Grant funding. The project scope covers work for Buildings 1, 2 & 3 of the CKA.

Project 1: Replace the failing existing roofing for Bldgs 1 & 3, repair/refurbish/replacement of failing doors and windows of Bldg. 1 & 3, targeted replace of existing exterior cladding of Bldg. 3. These repairs are necessary to ensure tight building enclosure to meet energy code requirements.

Project ID: **2** Project Budget: **\$ 279,279**

Name of Project:	Chief Kilsap Academy Bldgs 1, 2 & 3 Fire Alarm Upgrade	Project Manager Name:	Ethel Vural (DAC Services)
Expected Start Date:	6/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	8/30/2023	Project Manager Email:	evural@dacsvcs.com
Brief Description of Project			
This project is to upgrade the existing Fire Alarm system so that Buildings 1, 2 & 3 are communicating. Upgrade system to current Fire Code. This is a Life Safety project.			

Project # _____ Project Budget: \$ 105,475

Name of Project:	Chief Kilsap Academy - Carpet Replacement	Project Manager Name:	Ethel Vural
Expected Start Date:	7/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	8/1/2023	Project Manager Email:	evural@dacsvcs.com
Brief Description of Project			
Project 3: Remove existing flooring in identified rooms and replace with new carpet tile flooring. Include rubber base and floor preparation. Architect engagement for flooring schedule and material selection			

Project #	Project Budget	\$	49,863
Name of Project:	CICA Construction Management	Project Manager Name:	Ethel Vural
Expected Start Date:	2/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	8/1/2023	Project Manager Email:	EVURAL@CICAKS1.COM
Brief Description of Project			
Extend current CM services for Construction Management (8 hrs/wk for 7 months) for the '23-'25 project scope biennium			

Project #	Project Budget	\$	100,676
Name of Project:	CICA Interior Insulation abatement and upgrade up to 50% of building insulation	Project Manager Name:	Ethel Vural (OAC)
Expected Start Date:	6/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	8/30/2023	Project Manager Email:	EVURAL@CICAKS1.COM
Brief Description of Project			
Allowance: Interior insulation: Remove and abate up to 50% of wall insulation for Bldg 1 & 3			
Allowance: Replace and up to 50% of building insulation which meets code requirement of R-49 value			
Misc: Design costs			

Project Budget		\$	152,612
Name of Project:	CXA Campus - Security Allowance	Project Manager Name:	Ethel Vural (OAC)
Expected Start Date:	6/1/2023	Project Manager Phone:	206-499-2583
Expected Completion Date:	8/30/2023	Project Manager Email:	evural@oacnycs.com
Brief Description of Project:			
Allowance to provide security measures for the campus where students move about freely from one building to the next. May include duress buttons and door controls in case of emergency			

Total Funding \$ 1,256,376