

# CHIEF SEATTLE DAYS

AUGUST 16-18, 2024



## VENDOR APPLICATION

Chief Seattle Days is a celebration sponsored and operated by the Suquamish Tribe. Please help make this event safe and enjoyable by NOT bringing drugs and alcohol on the celebration grounds.

**Please fill out all applicable sections and be sure to sign at the bottom of page 7.**

Booth/Company Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Email Address (Required): \_\_\_\_\_

Suquamish Tribal ID # (if applicable): \_\_\_\_\_ (attach photo copy of tribal ID) Today's Date: \_\_\_\_\_

**Booth space is distributed as applications are submitted. Booth space is not guaranteed.**

*You will be contact by Chief Seattle Days Vendor Coordinator on the status of your application ASAP.*

**Exclusive Suquamish Tribal Member Applications Due: July 22, 2024**

*(Tribal Member applications still can still be submitted through August 10)*

**Applications Open to General Public July 23, 2024**

**All Applications Due: Aug 10, 2024**

### Official Office Use Only

**Tribal Member Application?**

YES

NO

Proof of Enrollment

**Food Booth?**

YES

NO

Copies Food Handlers Cards

APPLICATION RECEIVED (Deposit Due with Application)

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

BOOTH FEE PAID (please check box if paid at same time as Deposit)

Attach receipt copies and required documents

Approved

Declined

BOOTH SPACE NUMBER(S): \_\_\_\_\_

Chief Seattle Days Vendor Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF SEATTLE DAYS VENDOR FEES & DEPOSITS  
BY BOOTH TYPE**

<b>BOOTH TYPE</b>	<b>SUQUAMISH TRIBAL MEMBER</b>	<b>PUBLIC</b>	<b>NON PROFIT</b>	<b>BOOTH FEE</b>	<b>DEPOSIT*</b>	<b>TOTAL</b>
Non-Food Booth 10x10 One Sales Side	<b>X</b>			<b>\$50</b>	<b>\$50</b>	<b>\$100</b>
Non-Food Booth 10x10 Two Sales Sides	<b>X</b>			<b>\$75</b>	<b>\$50</b>	<b>\$125</b>
Food Booth 10x20	<b>X</b>			<b>\$100</b>	<b>\$50</b>	<b>\$150</b>
Non-Food Booth 10x10 One Sales Side		<b>X</b>		<b>\$150</b>	<b>\$50</b>	<b>\$200</b>
Non-Food Booth 10x10 Two Sales Sides		<b>X</b>		<b>\$250</b>	<b>\$50</b>	<b>\$300</b>
Food Booth 10x20		<b>X</b>		<b>\$300</b>	<b>\$50</b>	<b>\$350</b>
Non-Food Booth 10x10 One Sales Side			<b>X</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>

*\* Deposit is refunded at the end of the event as long as your booth stays open for the entire three days (Aug 16-18) and your booth area is left clean. Deposit is NOT included in your booth fee. The entire amount (booth fee + deposit) must be paid at the Information Booth prior to setting up. Visit the information Booth for your deposit refund.*

**SUQUAMISH TRIBAL MEMBER VENDORS** (fill this section out)

**For Non-Food Booths** *(Tribal member applications require one (1) tribal member in the booth at all times)*

\_\_\_\_\_ 10' x 10' with one sales side @ \$50.00 (per space) **(\$50 Deposit due with application) (Must be a vendor for all Sat/Sun)** Number of booth spaces you'd like \_\_\_\_\_ (multiple spaces is not guaranteed)

\_\_\_\_\_ 10' x 10' corner or multi-sided space, with more than one sales side @ \$75.00 **(\$50 Deposit due with application) (Must be a vendor for all 3 days)**

Please describe in detail the products or services provided in your booth:

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Does your booth require electricity?  Yes Preferred Check-in Day  Thursday 8/17  Friday 8/18  
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

**For Food Booths** *(Tribal member applications require one (1) tribal member in the booth at all times)*

\_\_\_\_\_ 10' x 20' outside only @ \$100.00 **(\$50 Deposit due with application) (Must be a vendor for Sat/Sun)** Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State or HIS Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

Does your booth require electricity?  Yes Preferred Check-in Day  Friday 8/16  Saturday 8/17  
 Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

**GENERAL PUBLIC VENDORS** (fill this section out)

**For Non-Food Booths**

\_\_\_\_\_ 10' x 10' w/ one sales side @ \$150.00 (per space) **(\$50 Deposit due w/ application) (Must be a vendor for Sat/Sun)** Number of booth spaces you'd like \_\_\_\_\_ (multiple spaces are not guaranteed)

\_\_\_\_\_ 10' x 10' corner or multi-sided space, with more than one sales side @ \$250.00, limited availability **(\$50 Deposit due with application) (Must be a vendor for all Sat/Sun)**

Please describe in detail the products or services provided in your booth:

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Does your booth require electricity?  Yes Preferred Check-in Day  Friday 8/16  Saturday 8/17  
Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

## For Food Booths

\_\_\_\_\_ 10' x 20' outside only @ \$300.00 (**\$50 Deposit due with application**) (**Must be a vendor for Sat/Sun**) Items below are required for application to be considered

Please provide the name of each person working in the booth for this event	WA State Food Handlers Card copy attached?	MENU Provide details of the items you'll be serving

Does your booth require electricity?  Yes Preferred Check-in Day  Friday 8/16  Saturday 8/17  
Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

## NON-PROFIT VENDORS (fill this section out)

### Non-Food Booth Only

\_\_\_\_\_ 10' x 10' with one sales side @ \$0.00 (**\$50 Deposit due with application**) (**Must be a vendor for all Sat/Sun**)

Please describe in detail the products or services provided in your booth:

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Does your booth require electricity?  Yes Preferred Check-in Day  Friday 8/16  Saturday 8/17

Each booth is allowed to connect up to two (2) extension cords (please bring your own power strip / surge protector)

## GENERAL RULES AND REGULATIONS

### 1. APPLICATIONS & DEPOSIT PAYMENTS

- a. SUQUAMISH TRIBAL MEMBERS – A completed application & deposit will be accepted until 8/5/24
- b. ALL APPLICANTS – A completed application & deposit will be accepted until 8/10/24
- c. Any Available booth spaces remaining after check-in will be first come, first served basis beginning at 8am on 8/18/23.
- d. Applications and Booth/Deposit fees can be submitted by:

- i. Mailing it to the Suquamish Tribe at the following address  
Attn Chief Seattle Days Coordinator - P.O. Box 498 | Suquamish, WA 98392
- ii. Submitting in person at the Suquamish Tribal Building Receptionist  
18490 Suquamish Way | Suquamish, WA 98392

**e. BOOTH FEE AND DEPOSIT PAYMENT**

- i. Deposit and Booth fees can be made by cash or check until 8/10/24. Deposit is Due by 8/10/24. Make checks payable to “CSD – Suquamish Tribe”
- ii. Your Deposit does NOT go toward your booth fee. Deposit is due with application submission. Booth fee can be paid by cash or check until 8/10/24 or will be due at check-in, prior to setup of your booth space.
- iii. If you are paying your booth fee at check-in, only cash is accepted on check-in day.
- iv. Your Deposit will be returned to you on the last day of the festival (8/18/24 after 4pm) as long as the following criteria is met:
  1. Vendor was open during designated times (open on-time, no early tear down, or closing)
  2. Vendor completely cleaned up booth space, left it free of garbage, debris, oil, etc.
  3. Vendor must set up within the marked areas with no items outside designated space.

**2. VENDOR REQUIREMENTS**

- a. Booth space is available for all three (3) festival days only, one day passes are not permitted.
- b. All vendors must have booth open during festival hours:
  - i. Friday, August 16, 2024                      Optional Setup (No Food Vendors)
  - ii. Saturday, August 17, 2024                8am to 8pm (May stay open later)
  - iii. Sunday, August 18, 2024                9am to 4pm (May close early)
    1. Booths are welcome to open prior to start time or stay open longer
- c. All Booths **cannot** start tearing down until Sunday 8/18/2024 at 4pm
  - i. If you fail to check-in, open late or tear down early, you will **forfeit your Deposit Refund**

**3. CHECK-IN / SETUP**

- a. Prior to the event, each vendor will be sent an email with the following information
  - i. Booth space number
  - ii. Each vendor will be assigned a designated check-in & setup time
    1. If an applicant does not check-in/setup at their designated time, then at 8am on 8/17 that booth space will be given to next person on the wait list.
    2. Optional for check-in/setup time on Friday 8/16/24, will be given to applications earliest received and with both Deposit and Booth Fee paid in full by 8/10/24. 7pm.
- b. No vehicles will be allowed in the vendor area, except to load and unload.
- c. When loading and unloading, park as close to your stand as possible, to allow other vendors to move around your vehicle.

**4. BOOTH DETAILS**

- a. You must provide your own canopies, tables, chairs, extension cords, etc.
- b. You must set up within the marked areas (Non-Food - 10x10) (Food - 10x20).
- c. Generators will be allowed on a case-by case basis (depending usually on noise/annoyance level).
- d. You are required to clean up after yourselves.
- e. Electricity will be provided as long as you state it on the application page

**5. RESTRICTIONS**

- a. Booths selling toys resembling weapons, that fly, shoot string or any sticky type, will not be accepted
- b. Food Trucks & Food Carts will not be permitted (canopy booths only)
- c. Items cannot be placed outside your booth space (i.e. signs, chairs, display stands, etc.) this space must be kept clear for emergency vehicles. The only items permitted outside the stand are trash cans.

**6. DISQUALIFICATION**

- a. The Vendor Coordinator & Chief Seattle Days Coordinator reserve the right to deny or revoke applicants if applicant is deemed detrimental, harmful, or inappropriate to the celebration.
- b. NO drugs or alcohol are allowed on the Celebration Grounds, violators will be asked to leave.

## FOOD CONCESSION REGULATIONS

- Suquamish Tribal Members
  - Your booth must have one (1) tribal member inside the booth at all times.
- Selling Soda / Pop is permitted
- Food Booth Electricity will be provided as long as it is stated on the application.
- Every person working inside the food booth is required to have a food handlers permit.

- Copies of food handler cards for each worker is required with the application and at the booth
- An Indian Health Services (IHS) or Washing State food handler card will be accepted
- Online courses for a food handlers permit can be found: [www.ihs.gov/foodhandler/](http://www.ihs.gov/foodhandler/) OR [www.foodworkercard.wa.gov](http://www.foodworkercard.wa.gov)
- Washington State health departments offer in person training & testing. <https://www.doh.wa.gov/CommunityandEnvironment/Food/LocalFoodSafetyContacts>
- Food concessions are subject to Indian Health Service inspection.
  - Inspections will take place each day of the festival
- A fire extinguisher and a first aid kit are required in all food booths.
- Keep your area clean and garbage free.
- Keep non-registered personnel out of your food prep area.
- No drugs or alcohol are allowed on the Celebration Grounds. Violators will be asked to leave.
- **INSPECTION LIST**
  - On the last page of this application, please find the Indian Health Services inspection list so you can prepare for what will be tested

For additional questions or information please contact Vendor Coordinator at [cassiicrafted@gmail.com](mailto:cassiicrafted@gmail.com) or 208-614-2102

## ALL VENDORS SIGN HERE

By signing below, you claim you have read, and have fully informed yourself of the contents of this Agreement/Contract. You agree to abide by the regulations stated in this document or face the possibility of disqualification.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## TEMPORARY FOOD STAND

Suquamish Chief Seattle Days Inspection List

Indian Health Services  
Office of Environmental Health  
Bremerton, WA (360) 792-1235

Food Stand \_\_\_\_\_

Inspection Date:

Inspected By:

Main Foods \_\_\_\_\_

\_\_\_\_\_ 1. Handwashing Station. With soap, towels, and a wastewater bucket.

- \_\_\_\_\_ 2. Healthy Workers. Show no symptoms of vomiting, diarrhea, stomach cramps or fever.
- \_\_\_\_\_ 3. Hair Restraints. Hair needs to be restrained with a ball cap or other means.
- \_\_\_\_\_ 4. Gloves. A good quantity of disposable gloves are required and should be available for all food handlers.
- \_\_\_\_\_ 5. Food Training Card. All food stand operators will need a current food handler's card.
- \_\_\_\_\_ 6. Ice Coolers.
  - One ice cooler for RAW foods
  - One ice cooler for Ready-To-Eat foods
  - Ensure melted ice water is drained in all coolers
- \_\_\_\_\_ 7. Temperatures and Thermometers
  - Temperatures are correct (holding, cooking).
  - Thermometers are calibrated, working, available and used.
- \_\_\_\_\_ 8. Washing Dishes & Surfaces
  - On site bucket system for washing dishes OR take them home to wash and replace every 4 hours
  - If washing station is on-site, must have one bucket for rinsing, one bucket for washing and one bucket for sanitizing
  - Wiping Cloths and buckets. Buckets for washing surfaces should only be for washing surfaces. Cloth must be pre-moistened with sanitizer or sanitizer is in bucket.
- \_\_\_\_\_ 9. A Fire Extinguisher
  - Ensure the extinguisher is a Class B rating as they are effective against flammable liquid fires (such as oils, gasoline, etc.)
- \_\_\_\_\_ 10. No Animals. Animals are not permitted in the food prep areas.