



## Request for Proposals

Environmental Justice Assessment

Suquamish Indian Tribe of the Port Madison  
Reservation



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## REQUEST FOR PROPOSAL

The Suquamish Tribe is seeking proposals from experienced professional indigenous research teams led by native organizations to provide community engagement, assessment, data collection, and consultation regarding climate impacts on health and wellness on Suquamish tribal members.

## BACKGROUND

In 2021 Washington state passed the Healthy Environment for All Act. The law requires the state departments of Ecology, Agriculture, Commerce, Health, Natural Resources, Transportation, and the Puget Sound Partnership to research and respond to environmental health disparities in vulnerable and overburdened communities. The HEAL Act led to the formation of the Environmental Justice Council (EJC) and initiated granting funds to tribal communities to assist in environmental justice assessment activities and interagency consultation. The assessment findings and consultation will serve the EJC in implementing the HEAL Act statewide, but also inform the Department of Health's Health Disparities Map.

Suquamish's Climate Resilience and Community Health programs are working collaboratively to implement the HEAL Act. In response to the Climate Commitment Act, the Tribe established the Climate Resilience Program to reduce greenhouse gases, engage stakeholders in climate resilience planning and activities, and collect community perspectives and data on tribal member health and well-being due to the rapid change in climate. The Tribe's Community Health program focuses on preventing disease and health disparities by addressing social, behavioral, environmental, economic, and medical factors throughout the community.

The community assessment activities listed in Goal 1 will serve as a resource to reflect on and steer health and wellness priorities as well as guide resilience and climate change efforts for the Suquamish people. This data will also serve as a guide for Suquamish to share with state agencies how the HEAL Act can best serve Suquamish as an overburdened community. The Climate Resilience and Community Health programs are looking for a native led organization to perform Goals 1-4 below.

## PROJECT GOALS

### GOAL 1

#### **Community Assessment:**

- Establish and perform community engagement activities that include multiple generations of Suquamish tribal members.
- Data collection- develop and implement qualitative and quantitative data collection based off resources gathered from community engagement activities, Climate Resilience and Community Health program input, and grant requirements.
- Offer stipends for community participation in assessment activities.

### GOAL 2.

#### **Consultation:**



- Attend HEAL Act meetings and provide summaries to Suquamish staff as scheduled to engage in consultation including, but not limited to environmental justice assessment activities, questions, concerns, and project impact.
- Work with the Climate Resilience Program to develop a data sovereignty plan for sharing and retaining assessment materials.

### GOAL 3.

#### **Data Analysis:**

- Compile a final report analyzing community assessment activities.

### GOAL 4.

#### **Project Coordination:**

- Facilitate interdepartmental meetings with Suquamish staff and community to inform HEAL Act assessment activities.
- Attend grant related progress meetings to update sponsor on grant progress and collaborate with the Climate Resilience Program Manager regarding quarterly, annual, and financial reporting.

## CONTENTS OF PROPOSAL

- Qualifications & Experience of research on the team
- Description of Approach, Process, and Proposed Scope of Services
- Proposed Itemized fee for Project Goals
- Proposed Schedule with a period of performance end date of June 15, 2025

## SELECTION CRITERIA

Received bids will be evaluated and weighed against the following criteria:

Criteria	Points
Firm Profile	5
Project Team	5
Relevant Experience	15
Native owned	15
Experience Working in Indian Country	10
Experience Working with the Suquamish Tribe	10
Project Approach, Work Plan, Schedule	30
Itemized Fee Proposal	10
References	N/A
Appendices	N/A
Total	100

## PROPOSAL FORMAT AND SUBMISSION

- Proposals shall be limited to a maximum of 15 pages, not including cover, blank pages, and section dividers.
- Proposals shall be submitted electronically in PDF format to Hannah Ljunggren by



4:30PM, November 25, 2024 to [hjunggren@suquamish.nsn.us](mailto:hjunggren@suquamish.nsn.us).

- It is anticipated that the selected firm will be notified by email.

### QUESTIONS/CLARIFICATIONS

Written questions may be submitted via email to Hannah Ljunggren until 4:30PM on November 20th, 2024. Please include a contact number in your message. Questions and responses will be emailed to the applicants unless a phone call is required.

### DISCLAIMER

The Suquamish Tribe reserves the right to accept any submittals deemed to be in the interest of the Tribe, to waive any minor irregularities in any submittal, to re-solicit for new submittals as deemed necessary by the Tribe, or not to award any contracts at all. The Tribe reserves the right to award a contract based on the submittal expected to be the most beneficial to the Tribe based on qualifications. The Tribe may elect to move forward with subsequent phases of design with the selected consultant without requiring further selection process; or at their discretion may publish another Request for Proposals.

